

## LifespanLink Guide

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<b>LifespanLink Guide</b> .....	<b>1</b>
<b>LifespanLink Access</b> .....	<b>2</b>
<b>New features for Lifespanlink</b> .....	<b>2</b>
<b>Better Troubleshooting with Session Information Report</b> .....	<b>2</b>
<b>New Patient Summary Tab</b> .....	<b>3</b>
<b>Easier to use on tablets</b> .....	<b>5</b>
<b>Home Page</b> .....	<b>7</b>
<b>Menu</b> .....	<b>8</b>
<b>Updating Event Settings</b> .....	<b>9</b>
<b>Resetting Password</b> .....	<b>10</b>
<b>Alternate email address</b> .....	<b>10</b>
<b>In Basket</b> .....	<b>11</b>
<b>Patient List- My Patients</b> .....	<b>13</b>
<b>Search All Patients</b> .....	<b>13</b>
<b>Creating a Chart</b> .....	<b>15</b>
<b>Clinical Review</b> .....	<b>16</b>
<b>Adding Documents to Patients' chart</b> .....	<b>17</b>
<b>Placing Referral Orders</b> .....	<b>17</b>
<b>Referral Search</b> .....	<b>20</b>
<b>Placing Imaging Orders</b> .....	<b>20</b>
<b>Pending Orders</b> .....	<b>23</b>
<b>Labs</b> .....	<b>23</b>
<b>Imaging</b> .....	<b>26</b>
<b>Schedules</b> .....	<b>26</b>
<b>Surgery</b> .....	<b>27</b>
<b>Lifelink Site Administrator Information</b> .....	<b>28</b>
<b>Managing Your Clinic</b> .....	<b>28</b>
<b>Changing User Password</b> .....	<b>28</b>
<b>Deactivating a User</b> .....	<b>29</b>
<b>Validating Enrollment</b> .....	<b>30</b>
<b>Encounter-Specific Insurance Information</b> .....	<b>30</b>

## LifespanLink Access

Welcome to LifespanLink. LifespanLink was designed to give you access to your patients' Lifespan medical record.

## New features for Lifespanlink



## Better Troubleshooting with Session Information Report

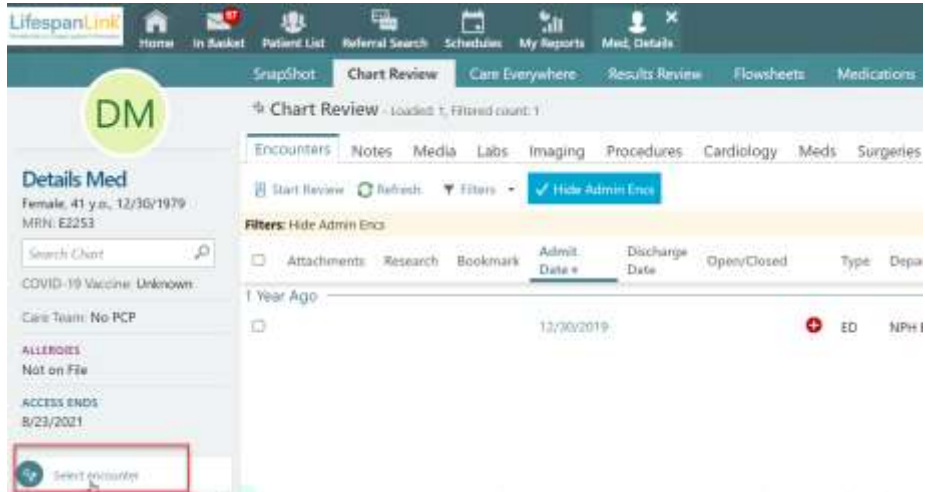
When you need to submit a help desk request, a new report shows key information that your help desk support is likely to ask you for, like your compiled profile. To view the report, go to the **Settings** page and click **Session Information Report**.

The screenshot shows the 'Settings > Session Information Report' interface. At the top, it displays 'Server process IDs: fss1-3732564, fss1-3732626 (HSWeb)'. The main content area is titled 'EPIC FACILITY FSS1-3732564' and includes a timestamp '6/7/2021 10:10 AM'. The interface is organized into several sections:

- Additional Support Reports:** Includes links for 'Show Support Reports', 'Show Report and Print Group IDs', 'Installed Special Updates', 'Chart Review Settings', 'Mobile Configuration', and 'Epic Debug Toggles'.
- Profile Compilation:** A note states that dynamic profile overrides are not considered here. It lists profiles for User Level, Sec Class, Department, Location, Serv Area, System Defs, and Compiled Profile.
- Compiled Profile Summary:** A summary of the compiled profile.
- Patient Encounter Workspaces:** Information about patient encounter workspaces.
- Login Information:** Information about the workstation, showing 'Workstation: EPIC SUPPORT [1]'. It also includes a 'Log Out' button.
- EpicCare Security:** Contains 'Basic Information' (Default security: LINK STAFF WITH EDIT [110000025]), 'Department Overrides', 'Profile Overrides' (with a table for Encounter, Department, and Profile), and 'User Departments' (Primary: EHS, Secondary: COMMUNITY PRACTICE [3010101]).
- EpicCare Inpatient Security:** Contains 'Basic Information' (Default security: LINK IP CLINICAL [110000096]) and 'Department Overrides'.
- Template Linking Information:** Shows 'General' settings (LINK CLINICAL SUPPORT STAFF TEMPLATE [1100401]) and 'Available Linkable Templates'.
- In Basket Security:** Shows 'General' settings (Security class: LINK IB STANDARD [110000006]) and 'User Classifications' (EHS Link Group [110000000]).
- Shared Security:** Shows 'Security class: Shared Clinical-Level 2-Ambulatory User [40004]'. It includes a 'Log Out' button.
- User Roles:** Shows 'General' settings (Default user roles: LINK DASHBOARD USER [110000001]) and 'User Role Overrides'.

## New Patient Summary Tab

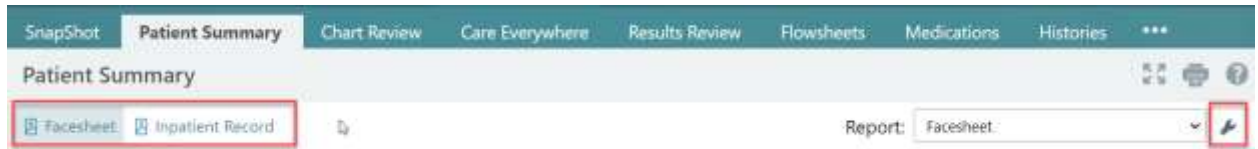
1. Open patient's chart.
2. Click on Select Encounter in patient storyboard.



3. Go to Hospital Chart tab and open encounter.



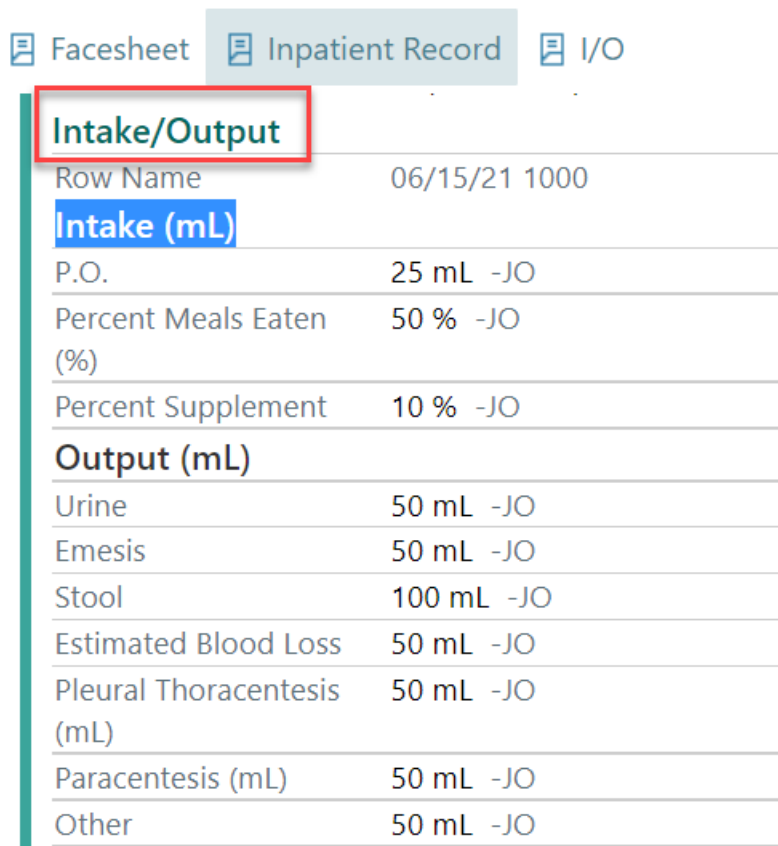
4. Patient Summary is a new activity next to Snapshot.



5. Default reports of Facesheet and Inpatient Record are viewable.
  - a. Facesheet



b. Inpatient Record



6. Add more reports by clicking on wrench and clicking on **Add Report**. Rearranged as needed.



## Easier to use on tablets

When viewing the application on tablets, you can now tap once on tabs to see the menu of activities in that tab. Then, tap on an activity name to open it. If the tab has only one activity in it, that activity will continue to open with a single tap.

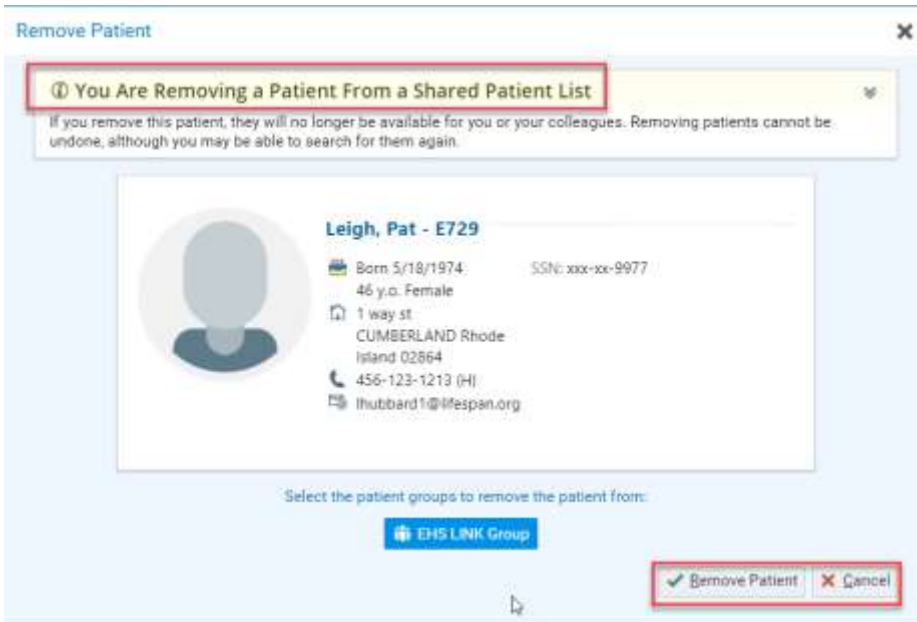


Updates to Patient Search: Maintain your own Patient List. You can remove a patient from your patient list without having to contact Lifespan. For example, if a patient moves away and you will no longer care for them, remove them from your list so you don't receive any Event Monitor notifications about them.

Tabs for different pages in **Patient Search** now appear at the top of the activity to help reduce the need for scrolling. You can also use keyboard shortcuts to help navigate. For example, press Alt+Shift+M to switch to the **My Patients** list. Press Alt+Shift and either the Up Arrow or the Down Arrow to switch between tabs.



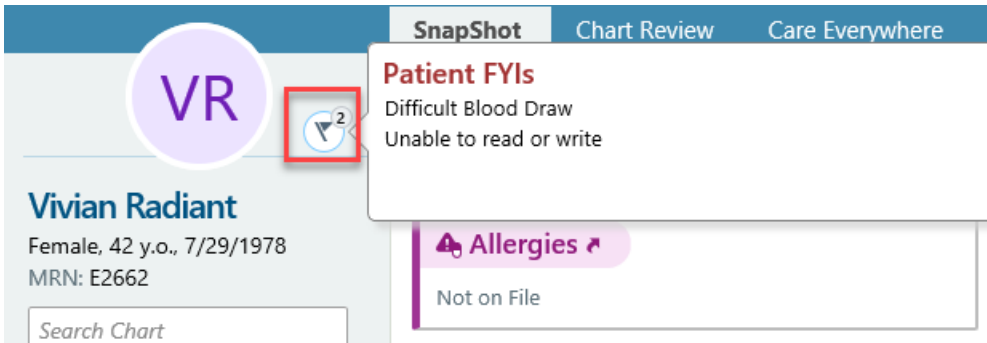
You you click X to remove you will need to confirm removal. Click **Remove Patient** or **Cancel**, if chosen in error.



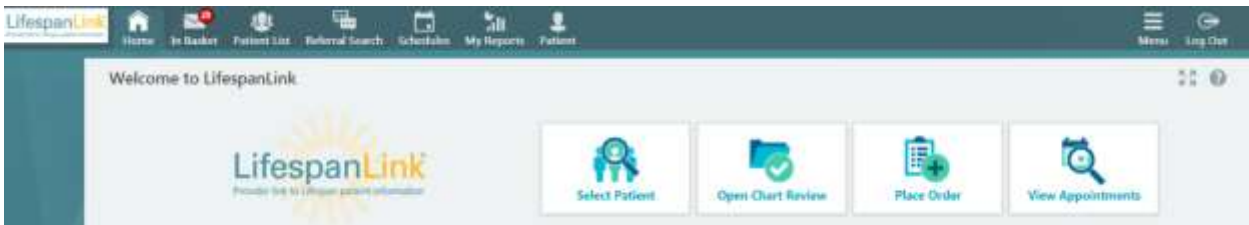
Social Determinants of Health- Learn more about your patients social determinants of health by using this feature in Longitudinal Plan of Care report on Patient Snapshot. Hover to discover more information. This information is gathered by information documented in patients' Social History in epic/Lifechart.



You now have access to view any “flags” placed on your patients’ record. The flag will appear next to their name in storyboard, simply hover to discover.



## Home Page



**Home** is the default log on page giving access to patient events to which you have subscribed (Inpatient Notifications, Lab results, Imaging results, etc.). New quick click buttons.

**In Basket** alerts you to all your patient’s information and allows you to send messages to Lifespan providers.

**Pt. Lists** shows all patients where:

- You or one of the providers in your practice is the patient's PCP,
- You or one of the providers in your practice is on Patient's Care Team,
- You or one of the providers in your practice either referred the patient to Lifespan, or vice versa.
- Someone in your practice has manually searched and located a patient that was not automatically added to your group in the scenarios above (First Access)
- Someone in your practice created the patient.

**Referral Search** allows you to search referrals, incoming or outgoing, referred by, referral status, and scheduling status.

**Schedules** shows upcoming appointments for your patients and surgeries.

**My Reports** shows all reports you have access to view.

**Patient** allows you to search for any patient with Lifespan medical record (this should only be done only for patients in your care).

**Menu-** gives you access to all functionality, including Utilities. Utilities allows you change passwords, demographics, challenge questions, set default page, and set patient selection preference. It also allows for changing of Event Settings for you Home page notifications.

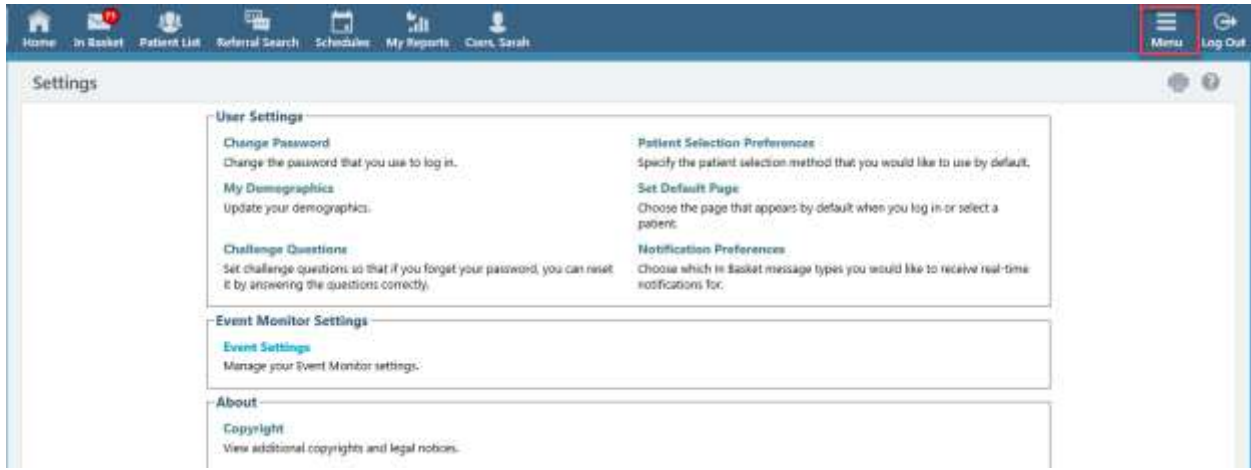
**Log Out** ensures that patient information stays confidential when you complete your review.

## Menu

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Use Menu/Settings to change passwords, demographics, challenge questions, and personal preferences.





### User Settings

#### Change Password

Change the password that you use to log in.

#### My Demographics

Update your demographics.

#### Challenge Questions

Set challenge questions so that if you forget your password, you can reset it by answering the questions correctly.

#### Patient Selection Preferences

Specify the patient selection method that you would like to use by default.

#### Set Default Page

Choose the page that appears by default when you log in or select a patient.

#### Notification Preferences

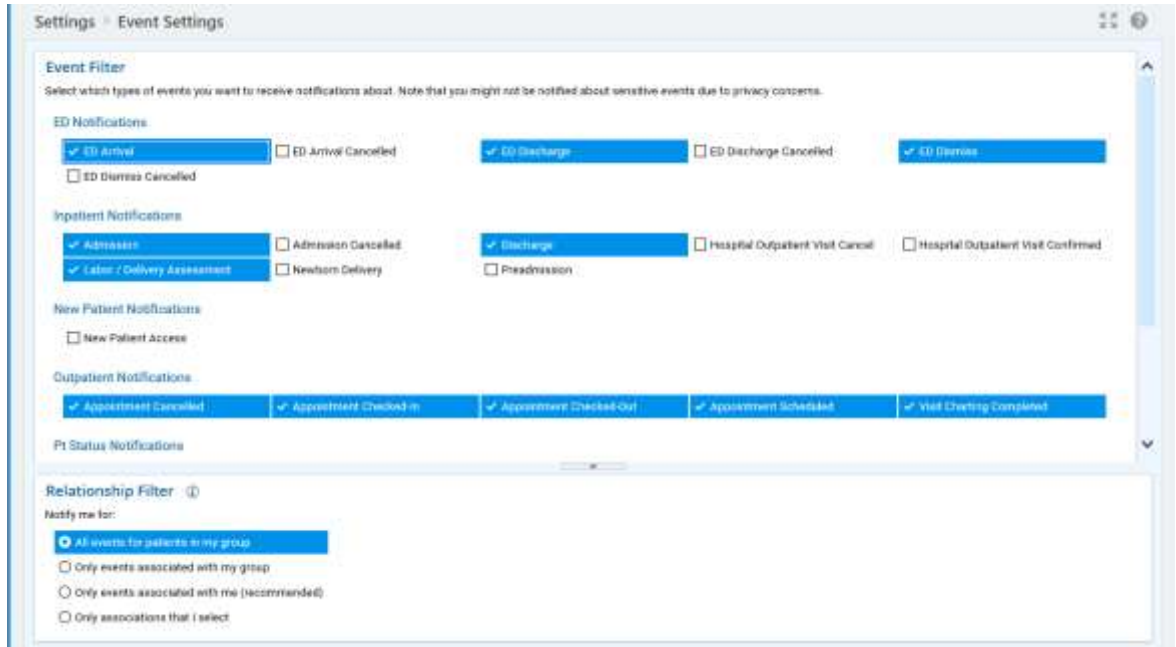
Choose which In Basket message types you would like to receive real-time notifications for.

## Updating Event Settings

LifespanLink allows you to choose which notifications you would like to receive on your home page. Clicking on patient from event opens the in basket with more information about event for your review.

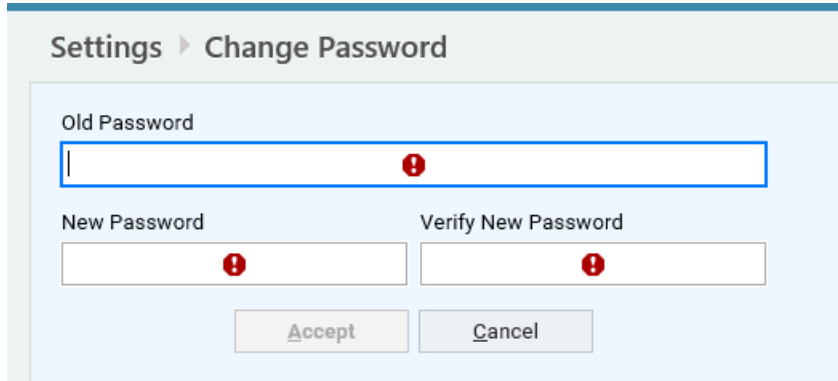
To receive notification, you will need to ensure that your Event Settings are set to receive Result notifications.

1. On home page click on **Menu** shortcut
2. Choose Event Settings.
3. Check the boxes next to the items you want to receive. Accept.



## Resetting Password

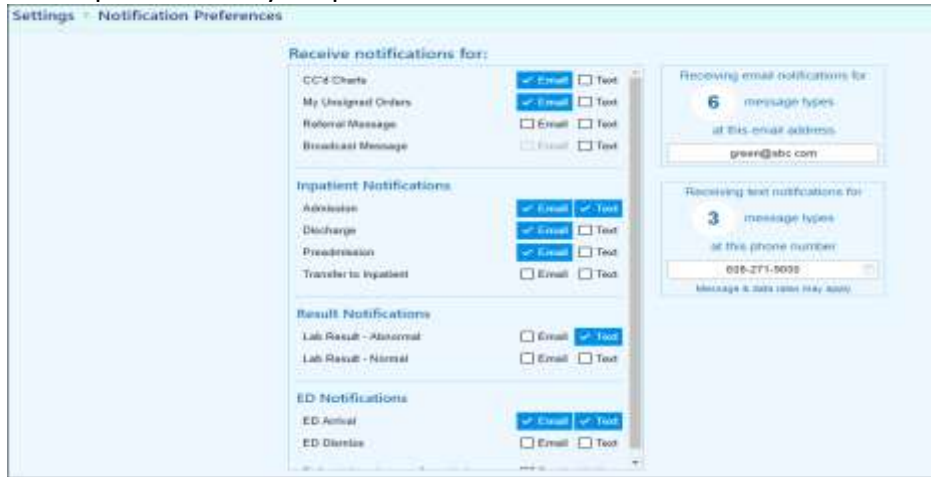
Change your own password so you don't have to contact an administrator to do so. It's best to change your password at regular intervals for security reasons.



## Alternate email address

You can receive email notifications from LifespanLink In Basket Messages to an alternate email address. The e-mail notifications are sent immediately after you receive the In-Basket message in LifespanLink to the alternate address.

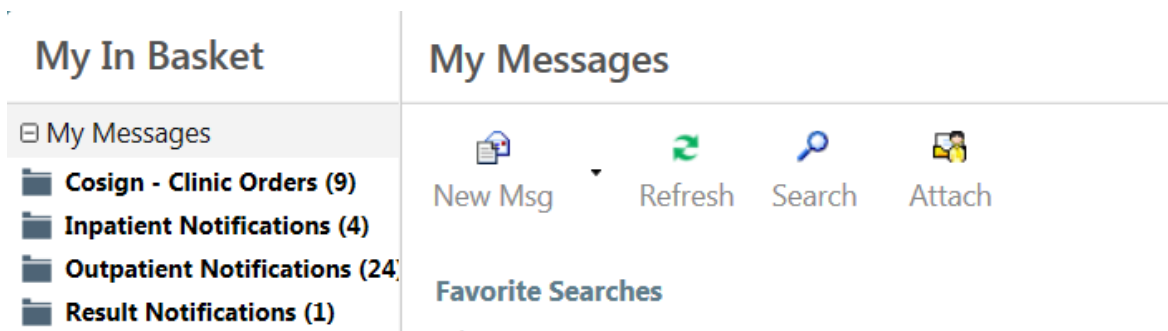
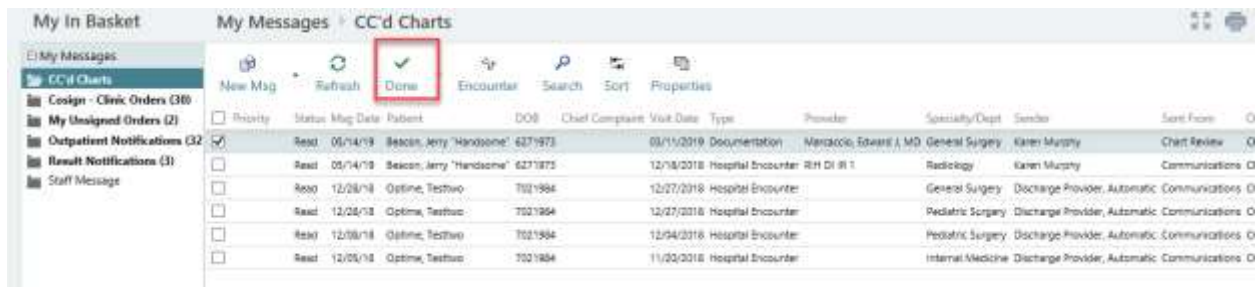
Use the Notification Preferences page (Settings > Notification Preferences) to choose which In Basket messages you want to receive email alerts about, so you stay informed about important developments with your patients.



## In Basket

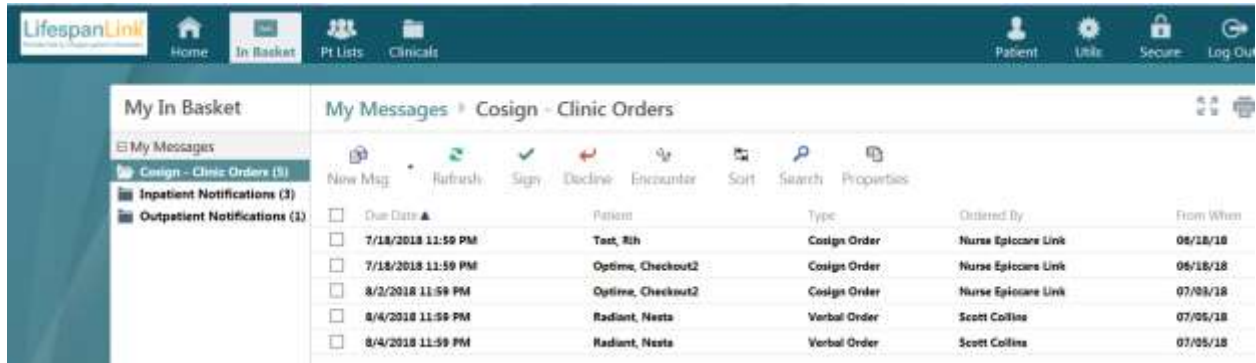
### Complete Messages Only If You Are Responsible For Them

Each folder will have different functionality: so you can review and complete the message. Click box next to message and choose appropriate item to take care of the message.

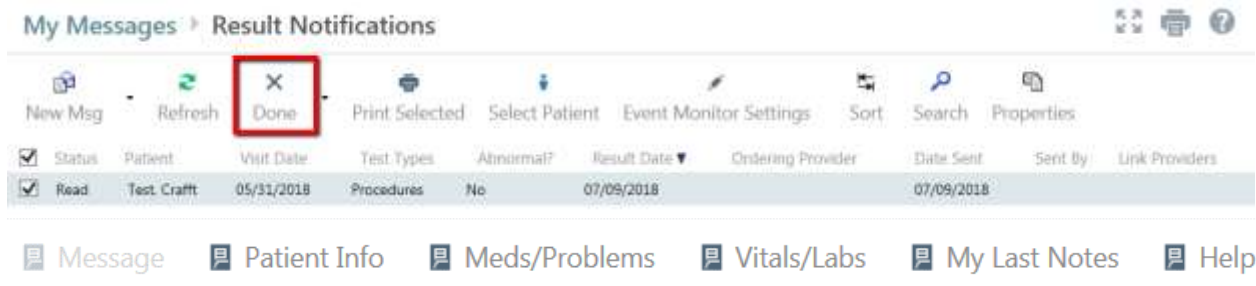


In Basket allows you to review and co-sign orders for your patients.

Folders listed on left will show you what type of message are in your in basket. A number after the folder name indicates new messages, i.e., Co-Sign Clinic Orders (9).



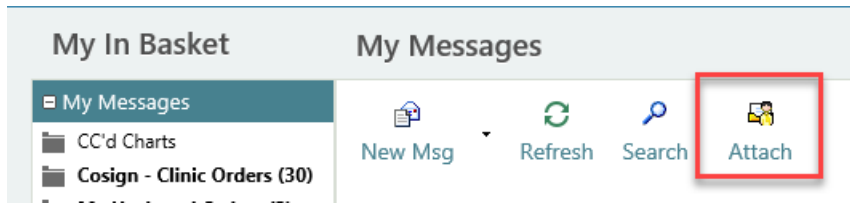
Clicking **Done** removes the information from both the in basket and Event notifications on Home page.



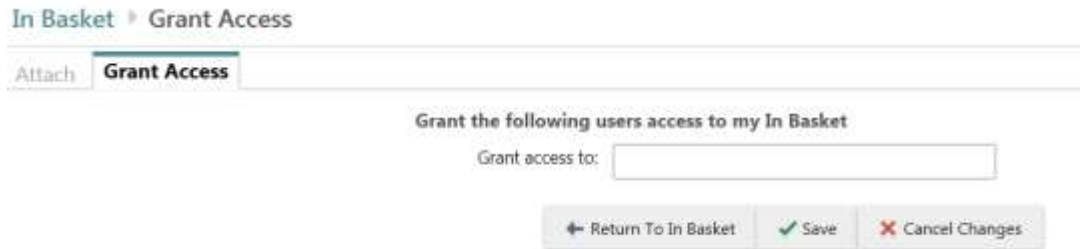
You can send messages (**New Msg**) and files to Lifespan physicians while pulling in patient name automatically. In Basket messages do not become part of patient's permanent medical record. Providers will receive message in Community Messages folder.

The screenshot shows the message composition form. It includes fields for 'To:', 'Subject:', 'Patient:', 'Phone:', and 'Note:'. There is a 'Priority' section with radio buttons for 'High', 'Routine' (selected), and 'Low'. A 'Call Me' checkbox is also present. A 'Use Optima, Checkoutone' button is located next to the Patient field.

You can attach other staff to your in basket to cover while away from office or as permanent attachments by using Attach.



You will need to grant access to your inbasket prior to attaching.



## Patient List- My Patients

Patient List shows all your patients and all your LifespanLink Admitted Patients.

The All Admitted patients tab includes reports on your patient to give more details of their admission. Highlight patient name and choose appropriate report.

To find additional reports, click on the drop-down arrow. To add new reports to the report bar, click on wrench and add them in.





You can find patients by locating on your My Patient List, Searching All Patients or Creating a New Patient Chart (Last resort option).


## Search All Patients

All patients with a relationship to your practice will appear in your “My Patient’s” section. If you cannot locate your patient on the My Patient List, you can search the Lifespan System for that patient.

1. Click Search All Patients and
  - a. Enter Patient Name.
  - b. Enter Date of Birth.
  - c. Enter Sex.
  - d. **Plus, ONE** of the following (Last 4 of SSN, MRN or Zip Code).
  - e. Click Search.

 Search My Patients

 Search All Patients ☆

 Create a New Chart

Please fill out all THREE required fields (name, sex and DOB), and any ONE recommended field (last 4 of SSN, MRN, or Zip) to gain access to a patient. Enter the name as Last, First (example: Doe, John).

**Patient Select**

Name (Last, First) 1

Sex 2

Birth date (mm/dd/yyyy) 3

Last 4 digits of SSN

Patient MRN

Zip Code

Plus 1 of the other yield sign fields

2. If a patient is located, you will Select chart.



**Create a New Chart**

Create a new patient chart



**Select**

Select the patient and add to my list



**Cancel**

Go back and modify search criteria

3. Enter reason for accessing patient chart. Accept.

**Patient Select Confirmation**

To gain access to this patient/member, click the Accept button. In the "Reason" field at the bottom of the bottom of the page, please select your relationship to the patient. If none of the relationships apply, please enter a description in the "Comment" field.

**Patient Information**

Patient Name	Sex	DOB	SSN
Beacon, Karen	Female	6/29/1968	xxx-xx-6547

**Patient Demographics**

Address	Phone
1122 Boogie Boogie Avenue Cranston RI 02910	401-555-1212 (Home)

Reason: Referring Physician ▼      Comment:

## Creating a Chart

If you have already completed the Search All Patients option and cannot locate your patient, you will need to **Create a New Chart**. This should be done as a last resort as duplicate patient charts can lead to patient safety concerns.



1. Click Create a New Chart.
2. Enter in all patient information.
3. Click Create.

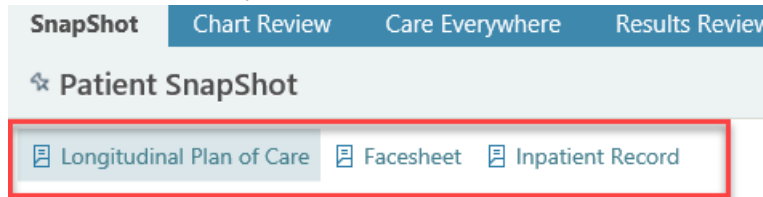
### Patient Create

<input type="text" value="Name (Last, First):"/>	<input type="text" value="Sex:"/>
<input type="text" value="SSN:"/>	<input type="text" value="Birth date (mm/dd/yyyy):"/>
<input type="text" value="Marital Status:"/>	
<input type="text" value="Home Phone:"/>	<input type="text" value="Work Phone:"/>
<input type="text" value="Employer:"/>	<input type="text" value="Email Address:"/>
<input type="text" value="Address:"/>	<input type="text" value="City:"/>
<input type="text" value="State:"/>	<input type="text" value="Zip Code:"/>
<input type="button" value="Create"/> <input type="button" value="Clear"/>	

## Clinical Review

Open you patients' chart to begin review of information.

**Snapshot:** Report that shows patient current information including demographics, allergies, medications, problem list, Significant History, Immunizations, Care Team, Social Determinants of Health, Health Maintenance, recent visits. There are reports in header to find more details on patient



**Chart Review:** stores your patient's entire Lifespan medical record in folders for easy review.

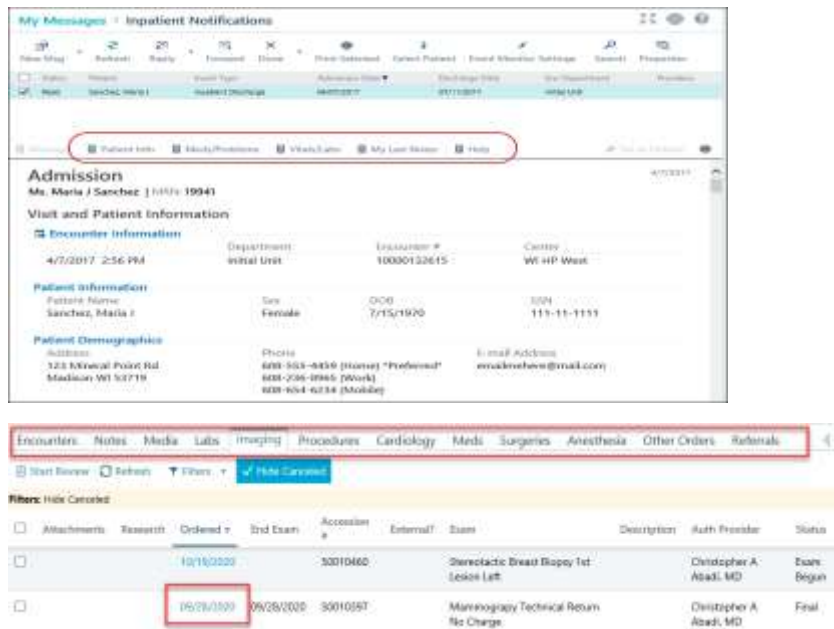
- All patient information is stored in Chart Review in folders.
- Find items and click link to open more details.

**Care Everywhere:** Shows all information pulled from Care Everywhere a tool that pulls in information from outside of Lifespan providers and encounters.

**Results Review:** Allows you to review results for your patients by time frame, i.e. Data Since Last Encounter, Today's Data, Last 30 Days, Last 6 months, Last 12 months, Since conception.

**Flowsheets, Allergies, Medications, Histories, Growth Charts** show consolidated reports pertaining to the topic.

**Search Chart** allows you to find patient information quickly- it will include Care Everywhere information. An icon appears next to results from other organizations. Outside results appear only when you select the All or Care Everywhere filters.

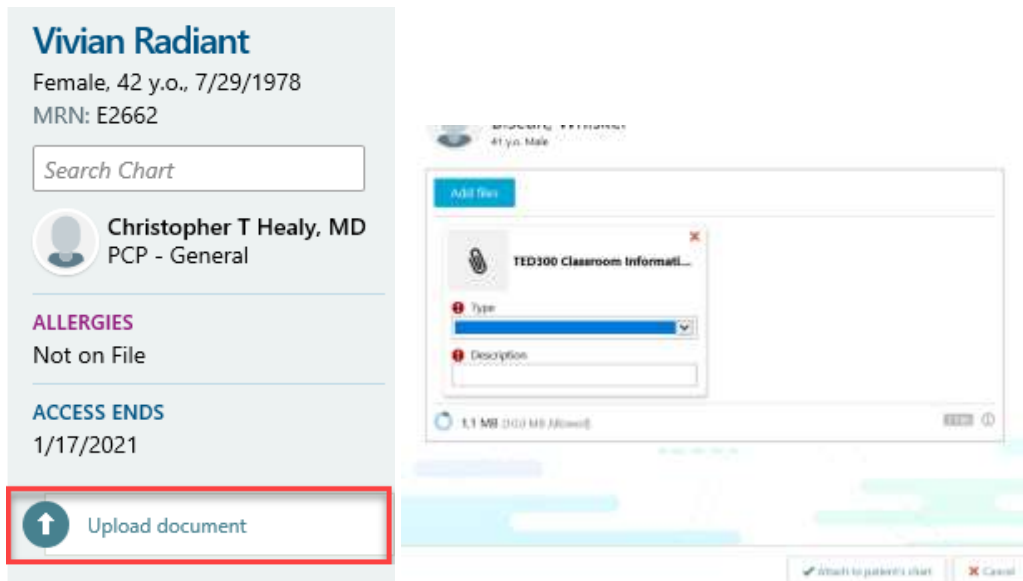




## Adding Documents to Patients' chart

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1. From the patients' storyboard, Choose Upload Document.
2. Click Add Files.
3. Find file and click Accept.
4. Complete Type and Description.



## Placing Referral Orders

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1. Select **Order Entry from Menu** if in patient's chart **OR Place Order** from home page.
2. Search for Patient or find on My Patient List, if needed.
3. Choose Authorizing Provider from list. Accept.

Select Ordering Clinic

EHS LINK Group


Select Authorizing Provider

Authorizing Provider:

4. Click on Preference List and choose correct referral.

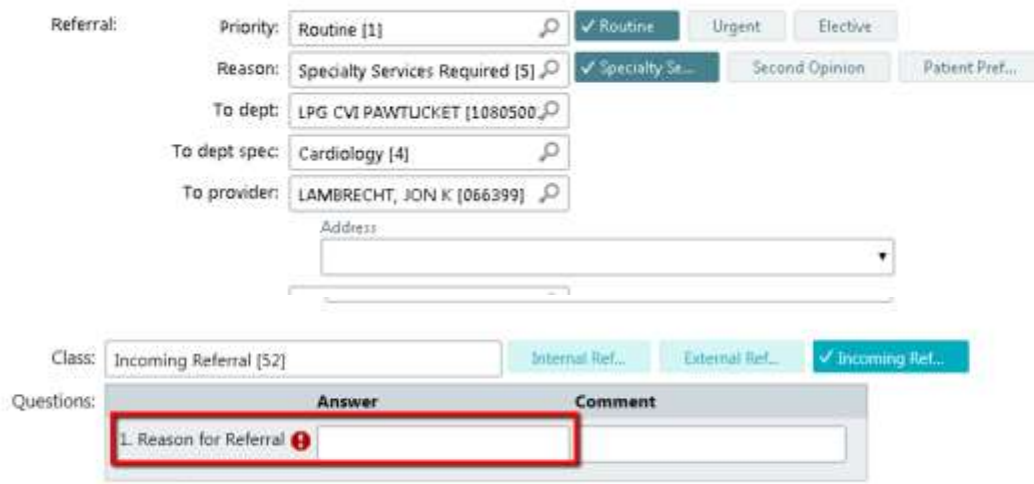
# Order Entry

## Preference List

- Update order details by clicking on order to open. Complete all requested information and address all  (Additional comments can be added).

You have the ability to choose location/address of provider for referral if provider has multiple locations in the new location field.

### Ambulatory Referral to Cardiology



Referral: Priority: Routine [1]  Routine Urgent Elective

Reason: Specialty Services Required [5]  Specialty Services Required Second Opinion Patient Pref...


To dept: LPG CVI PAWTUCKET [1080500]

To dept spec: Cardiology [4]

To provider: LAMBRECHT, JON K [066399]

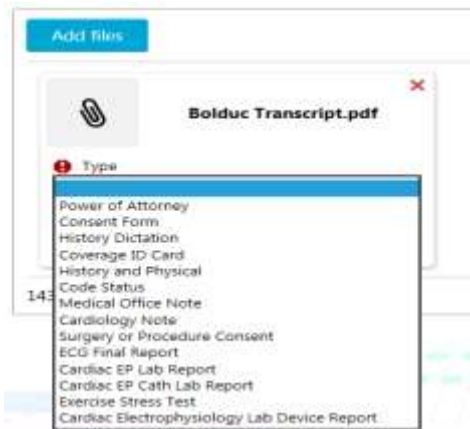
Address:

Class: Incoming Referral [52] Internal Ref... External Ref...  Incoming Ref...


Questions:	Answer	Comment
	L. Reason for Referral 	

You can upload documents to the referral by using the Attached Files feature.

You can label documents as the following document types:



Add Files

 Bolduc Transcript.pdf

Type

- Power of Attorney
- Consent Form
- History Dictation
- Coverage ID Card
- History and Physical
- Code Status
- Medical Office Note
- Cardiology Note
- Surgery or Procedure Consent
- ECG Final Report
- Cardiac EP Lab Report
- Cardiac EP Cath Lab Report
- Exercise Stress Test
- Cardiac Electrophysiology Lab Device Report

- Accept.

- 7. Sign Orders.
- 8. Verify the patient is correct.

**Information Needing Your Attention**

To continue signing this order: Verify the patient is correct.

- 9. Sign. If you are a RN, you will need to choose the Cosigning Provider for the Procedure.

**Providers**

**Cosigning**

! For procedures:  ▼

- 10. **Order Review** allows you to track all orders placed for all authorizing providers. You can change the time frame and narrow search to only your own orders. Appointment Status is listed next to order.

**Order Review**

From: 7/20/2018 To: 7/27/2018

Authorizing provider: Any  Only my orders

<input type="checkbox"/>	Order Name	Order Date ▼	Order Status	Authorizing Provider	Ordering User	Appt Status	Order
<input type="checkbox"/>	Ambulatory Referral to Bariatric Surgery	07/27/2018	Active	Christine M Duffy, MD	Nurse Epiccare Link	Appointment Needed	
<input type="checkbox"/>	Ambulatory Referral to Audiology	07/26/2018	Active	Robert T Burke, MD	Nurse Epiccare Link	Appointment Needed	

From Order Review you can cancel the Order easily.

<input type="checkbox"/>	Order Name	Order Date ▼	Order Status	Authorizing Provider
<input type="checkbox"/>	Ambulatory Referral to Audiology	01/23/2019	Active	Christopher A Abadi, MD

## Referral Search

Referral Search will allow you to track status of referrals by Member or by provider.



Find more referrals in Referral Search by selecting the **(none)** filter to see referrals that do not have a referral status or a scheduling status.

Referral Search

Referral Type	Referred By	Referral Status	Scheduling Status
<input type="button" value="Incoming"/> <input checked="" type="button" value="Outgoing"/>	<input type="button" value="Select all"/> 1/10	<input type="button" value="Select all"/> 1/9	<input type="button" value="Select all"/> 1/19
<b>Creation Dates</b> From <input type="text" value="7/4/2018"/> <input type="text" value="1/4/2019"/>	<ul style="list-style-type: none"><li>Arnoldas Gedrimas, MD</li><li>Christopher A Albad...</li><li><input checked="" type="checkbox"/> David W Ashley, MD</li><li>Franklin Schneider, MD</li><li>Jennifer F Jarbeau, MD</li><li>Michael K Hyler, MD</li><li>Mitchel A Sklar, MD</li><li>Ramin H Davoudi, MD</li><li>Robert D Maringola...</li><li>Robert H Schwengel...</li></ul>	<ul style="list-style-type: none"><li>Authorized</li><li>Cancelled</li><li>Closed</li><li>Denied</li><li>Incomplete</li><li>New Request</li><li>Open</li><li>Pending Review</li><li><input checked="" type="checkbox"/> (none)</li></ul>	<ul style="list-style-type: none"><li>External - Ready to SC...</li><li>External - Some Visits...</li><li>Patient Refusal</li><li>Pending Authorization</li><li>Ready for Initial Sched...</li><li>Ready to Schedule</li><li>Some Visits Scheduled</li><li>Unable to Contact</li><li>Unknown</li><li><input checked="" type="checkbox"/> (none)</li></ul>

## Placing Imaging Orders

1. Select Place an Order

### I want to...

**Select a patient**

**Place an order**

2. Search for Patient or find on My Patient List.
3. Choose Authorizing Provider from list. Accept.

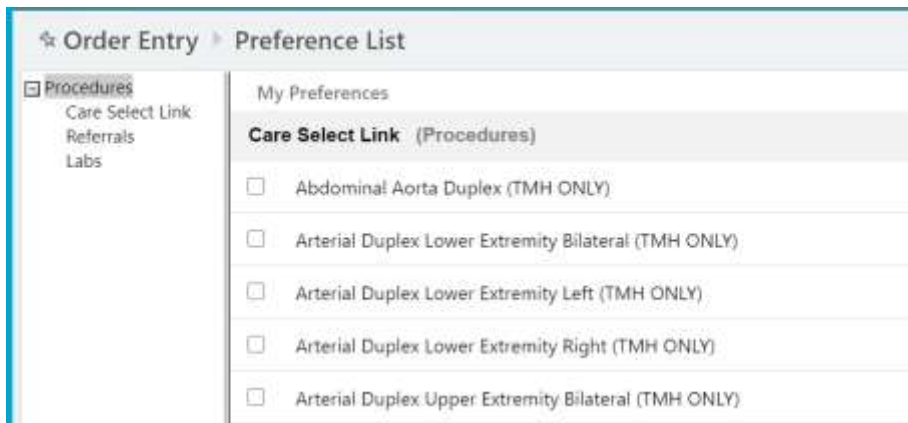
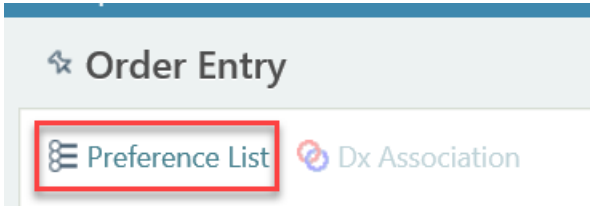
Select Ordering Clinic

EHS LINK Group

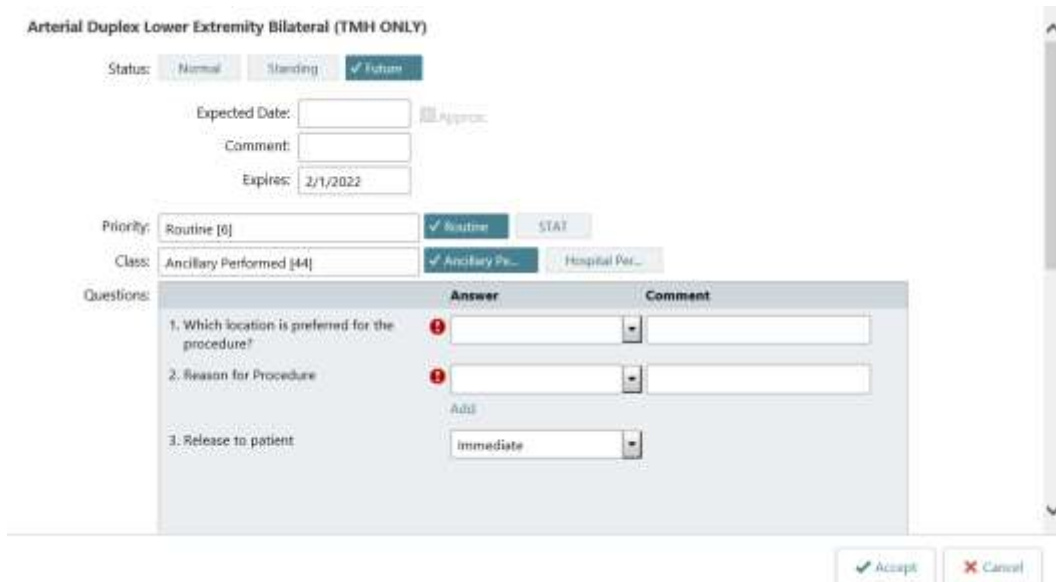
Select Authorizing Provider

Authorizing Provider:

4. Click on Preference List and choose correct imaging order.



5. Address all stop signs for location and reason for procedure.



6. Address Release to Patient- you can choose immediate release or manual. If manual you will need to explain reason for delay

Questions:	Answer	Comment
1. Which location is preferred for the procedure?	The Miriam Hospital	
2. Reason for Procedure	Cerebral Arteritis	
Add		
3. Release to patient	Manual release only	
Reason for preventing immediate release		
Additional details for preventing immediate release		

Title	Number
Non-release to MyLifespan request by patient	102
Risk of physical harm to patient	100
Risk of psychiatric distress to patient	101

7. Accept.
8. Sign Orders.
9. Verify the patient is correct, Click. **Sign Orders**.

**Information Needing Your Attention**

To continue signing this order: Verify the patient is correct.

Sign.

If you are a RN, you will need to choose the Cosigning Provider for the Procedure.

**Providers**

**Cosigning**

For procedures:

## Pending Orders







You can now Pend Orders to save for later, you might need to pend an order if you need to review information in the patient's chart before you finish filling out the order details.



Pended orders will appear in the Order Entry activity for you to review and complete.

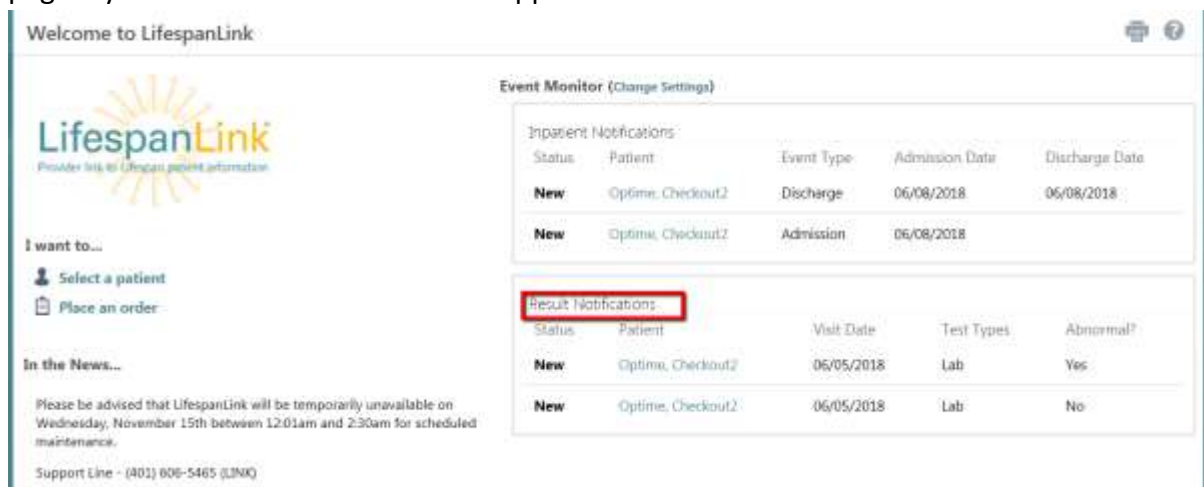
**Order Entry**

**Continue Pended Orders**

	<ul style="list-style-type: none"><li>Ambulatory Referral to Burn Clinic</li></ul>	 <b>Abadi, Christopher A, MD</b> Southcoast Pended by Epiccare Link, Nurse 09/27/2019 11:48 AM	
	<ul style="list-style-type: none"><li>Ambulatory Referral to Adult Partial Program</li></ul>	 Giedrimas, Arnoldas, MD Southcoast Pended by <b>Abadi, Christopher A, MD</b> 09/27/2019 11:44 AM	

## Labs

1. Any new lab result for your patient's will appear in the Event notification on your Home page if you have sent those Events to appear.



Welcome to LifespanLink

**LifespanLink**  
Provider link to Lifespan patient information

I want to...

- Select a patient
- Place an order

In the News...

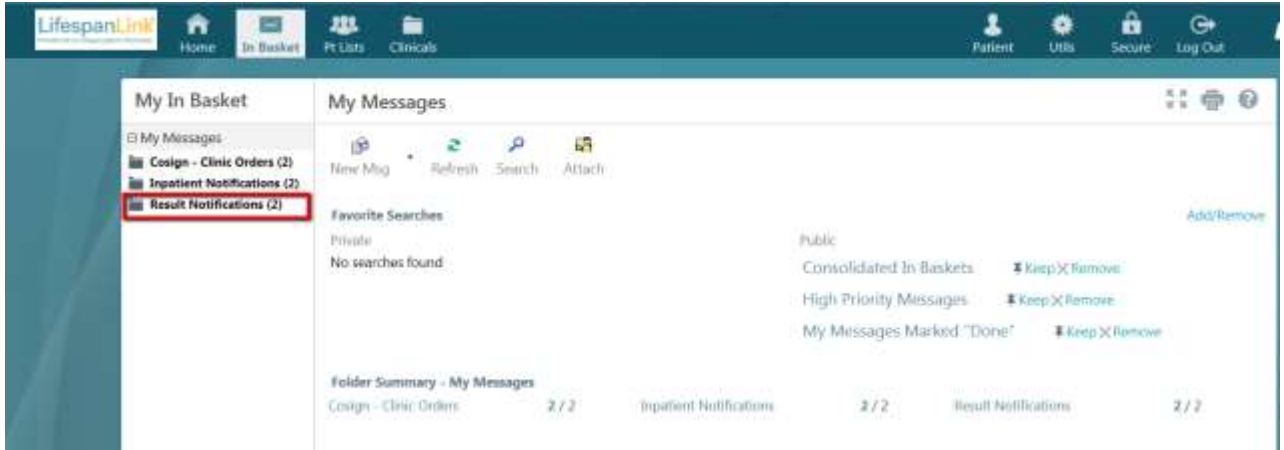
Please be advised that LifespanLink will be temporarily unavailable on Wednesday, November 15th between 12:01am and 2:30am for scheduled maintenance.  
Support Line - (401) 806-5465 (JINK)

**Event Monitor (Change Settings)**

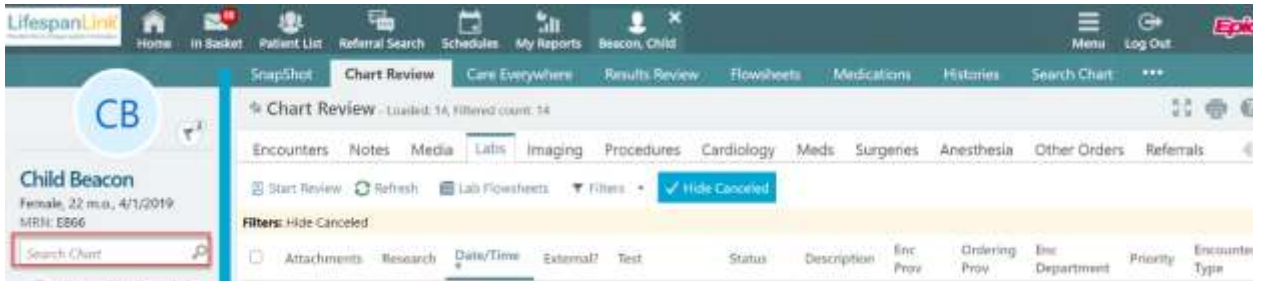
Inpatient Notifications				
Status	Patient	Event Type	Admission Date	Discharge Date
New	Optima, Checkout2	Discharge	06/08/2018	06/08/2018
New	Optima, Checkout2	Admission	06/08/2018	

Result Notifications				
Status	Patient	Visit Date	Test Types	Abnormal?
New	Optima, Checkout2	06/05/2018	Lab	Yes
New	Optima, Checkout2	06/05/2018	Lab	No

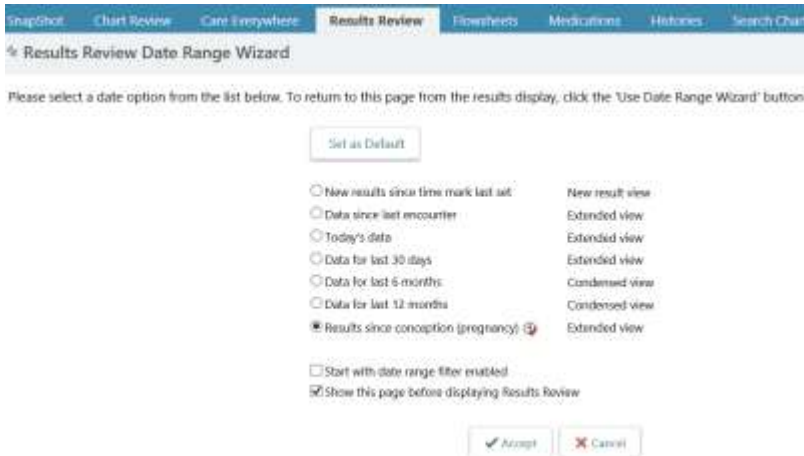
4. You can find patient's results in "My In Basket" in the Result Notifications folder.



5. From Patient List you can open patient’s chart and review labs in Chart Review on the Labs tab or use the Search Chart feature in storyboard to find results.



6. You can also access lab results from **Results Review**. Results Review allows you to narrow the time span of results- by choosing desired time period. You can choose the view of how you want to see data by changing the view.







You can Time Mark that you have reviewed the results from the Chart by clicking Time Mark- this can also be completed from your In Basket.

The **Lab flowsheet** view allows you to graph your data or you can multiple select the labs and click **Start Review** to see all results together.

**Chart Review** ▶ **Lab Flowsheets** - Data from selected labs only.

Line Graph
  Bar Graph
  Refresh
  Legend
 ▶ Load More
  Show by Order

Dates in:  Columns  Rows

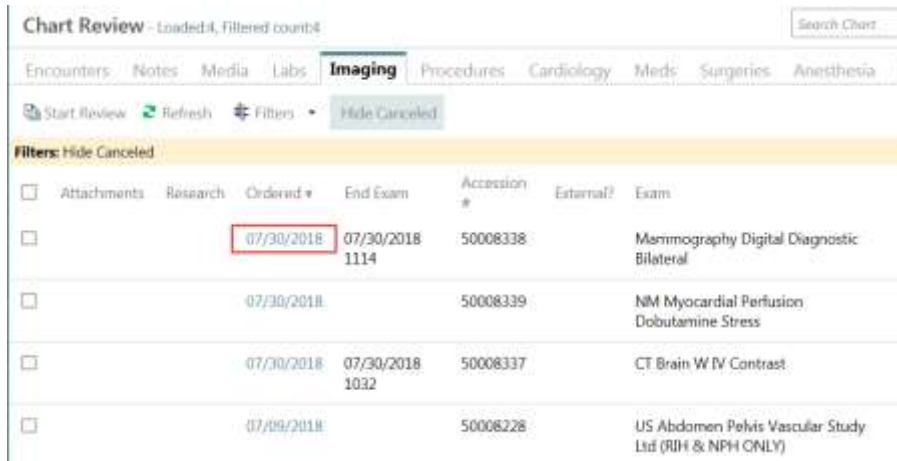
**Laboratory Results**

	Latest Ref Rng...	6/8/2018
Potassium	3.6 - 5.1 MEQ/L	10.0(HH)

## Imaging

Patient's imaging results can be viewed through LifespanLink

1. Open Chart Review and click on encounter link to open narrative of results.



The screenshot shows the 'Chart Review' interface with the 'Imaging' tab selected. A table lists four imaging exams. The first row is highlighted with a red box around the 'Ordered' date '07/30/2018'. The table columns are: Attachments, Research, Ordered, End Exam, Accession #, External?, and Exam.

Attachments	Research	Ordered	End Exam	Accession #	External?	Exam
<input type="checkbox"/>		07/30/2018	07/30/2018 1114	50008338		Mammography Digital Diagnostic Bilateral
<input type="checkbox"/>		07/30/2018		50008339		NM Myocardial Perfusion Dobutamine Stress
<input type="checkbox"/>		07/30/2018	07/30/2018 1032	50008337		CT Brain W IV Contrast
<input type="checkbox"/>		07/09/2018		50008228		US Abdomen Pelvis Vascular Study Ltd (RUH & NPH ONLY)

2. Click on PACS link to view image.

### PACS Images

Show images for Mammography Digital Diagnostic Bilateral

### Scans on Order 1922391

ECG Final Report - Scan on 7/13/2018 10:33 AM



Please note that your company may have firewall settings that do not allow you to open PACS. Please check with your IT department/person to ensure that you can open program.

## Schedules



Scheduling allows you to search for appointments for individual patients or by My Patients. The default is the next 30 days but can be modified.

## Surgery

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Shows daily Surgery schedule for yourself or any provider in your practice.


- Select surgeon from drop down list.
- Modify Start and Dates to see future or past dates.

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Surgeon:

Start Date:

End Date:

 If you cannot locate a surgeon from your practice, please contact your Site Administrator to ensure they are added to your group.

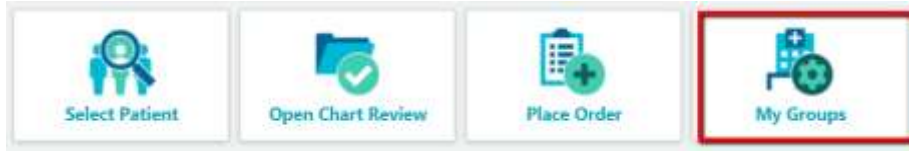
## LifeLink Site Administrator Information

### Managing Your Clinic

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#### New Look for My Groups



My Groups has a new look to help make it easier to manage users at your site. use buttons for each user to change their password or deactivate their account (2) and see whether a user's account is blocked (3).

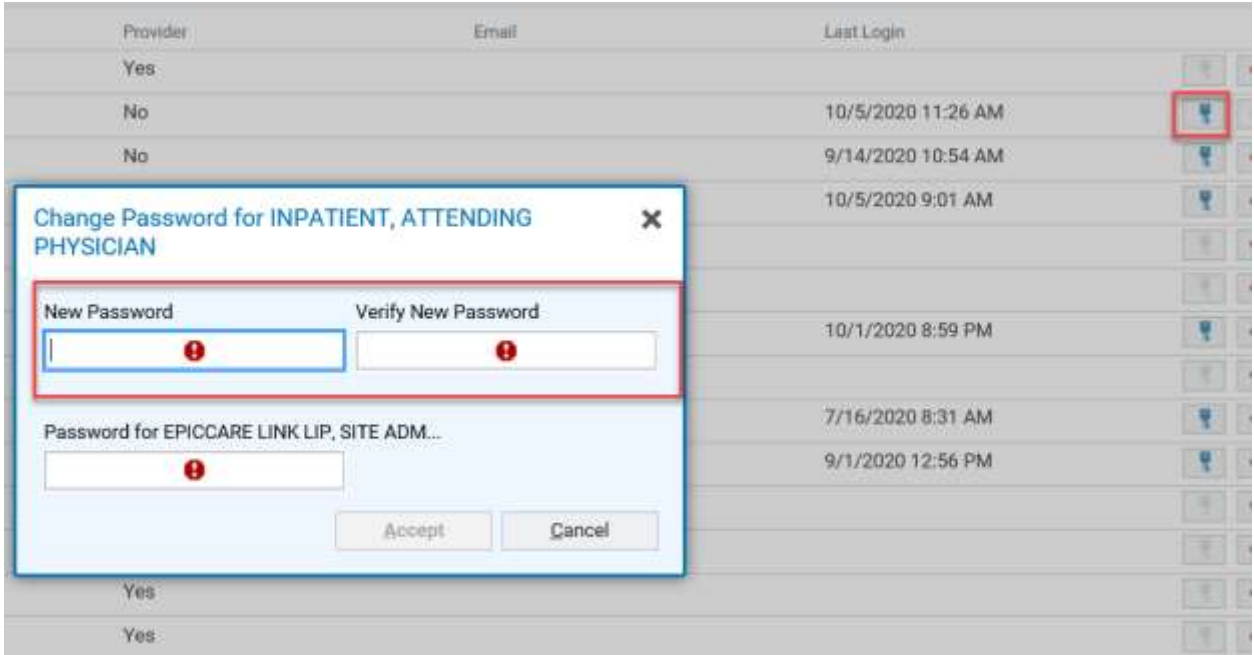
Boden, Eifen	JBOEENDE	Yes	2/6/2020 4:58 PM	2	[-]
Carly, Jordan	(No Access)	Yes			[-]
Dale, Sam	25119	No	2/7/2020 9:16 AM		[-]
Gates, Joshua	(No Access)	Yes			[-]
Green, Steve	2179217	Yes	10/28/2019 2:10 PM	3	[-]


### Changing User Password

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Providers now can change their own passwords.

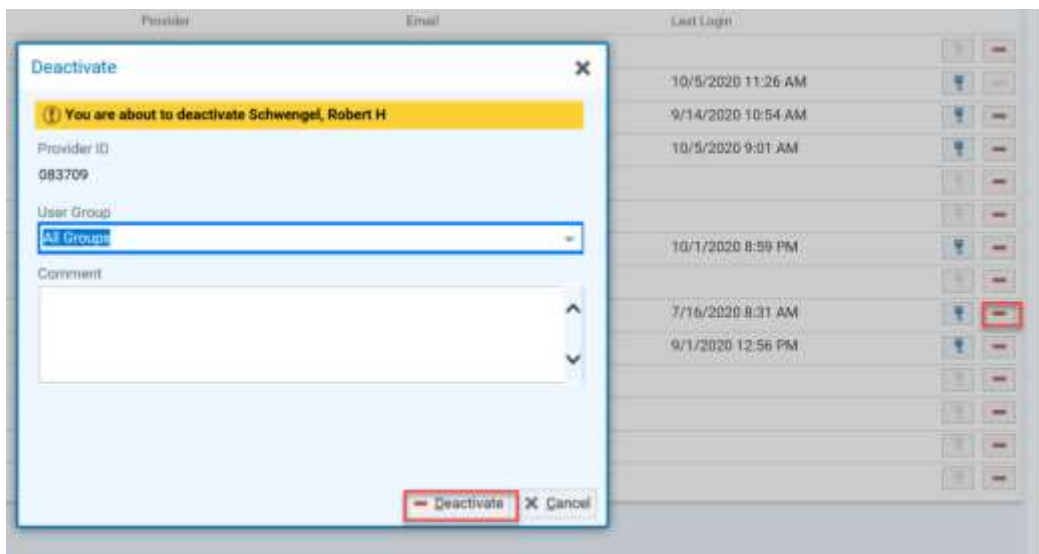
1. Open **My Groups**
2. Check password button next to user you want to change.
3. Enter in New Password and verify.
4. Enter your password in "Password for Site Administrator".
5. Notify provider of temporary password.
6. When provider logs in they will be prompted to change their password.



 To enroll new providers, please re-submit the LifspanLinkNewUserRequest form with new provider information to [Community@lifespan.org](mailto:Community@lifespan.org).

## Deactivating a User

1. Open **My Groups**.
2. Check “-” button of user you want to deactivate.
3. Click “**Deactivate**”.



## Validating Enrollment

On a regular basis, the Site Administrator will receive a request to complete site verification.

Site verification is due. Please verify the list of users is accurate.



1. Review staff list and update with any information on providers that are no longer employed with your clinic.
2. Choose No if employee is no longer employed.
3. Enter comment.
4. Address Acknowledgement.
5. Click Verify.

Yes	No	VIOLA, KELSEY	183	No
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moved

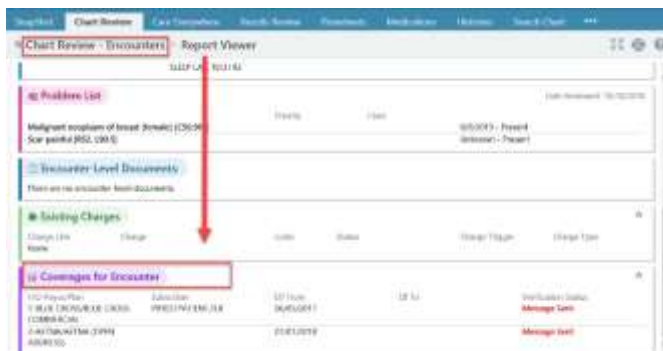
**Acknowledgement**

I hereby acknowledge, affirm, and agree that the user information stated here is true, correct, and complete to the best of my knowledge and belief and is furnished in good faith.

Verify Cancel

## Encounter-Specific Insurance Information

1. Open Chart Review for patient.
2. Go to Encounter Tab and open the report.
3. Scroll down to Coverages for Encounter Section.



## Support

If you have questions regarding LifespanLink please call **(401) 606-5465** or email [Community@lifespan.org](mailto:Community@lifespan.org).